



## **Admission Arrangements for Entrance into Reception Year for September 2020**

Children will be admitted to Reception before their fifth birthday. Usually, children will enter the Reception Year at the start of the academic year (September 2020-July 2021) that they have their fifth birthday. The number of intended admissions for the year commencing 2020 will be 90. Joydens Wood Infant School is an Academy and the Governing Body is the admissions authority. However, the Governors of Joydens Wood Infant School will comply with national admissions legislation and work in line with Kent County Council in order to operate within the Local Authority's Co-ordinated Scheme for Primary Admissions.

In the event of over subscription, the following criteria apply in the follow in order of priority:

### **1. Children in Local Authority Care**

A child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who, immediately after being looked after by the Local Authority became subject to an adoption, residence or special guardianship order (as defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989).

### **2. Current family association**

A brother or sister attending Joydens Wood Infant School or Joydens Wood Junior School when the child starts. In this context, brother or sister means a child who lives as a brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers and sisters and foster brothers or sisters.

### **3. Health and special access reasons**

Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend Joydens Wood Infant School. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend this particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Joydens Wood Infant School.

#### **4. Children of Teaching Staff at the school**

Joydens Wood Infant School may give priority in the oversubscription criteria to children of teaching staff at Joydens Wood Infant School and our link school Joydens Wood Junior School in the following circumstance; where the member of teaching staff has been employed at either the infant or junior school for two or more years at the time at which the application to the school is made.

#### **5. Nearness of children's homes to school**

In line with the Local Authority's Co-ordinated Scheme for Primary Admissions, the school uses the measurements provided by the Local Authority; this is the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured in the same way for everybody - from a point defined within the child's home to a point defined on the school site. A child's home is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parents, carers or guardians or leased or rented to them under a lease or written rental agreement. Where partners live apart but share responsibility for the child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days. A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block or the same distance from the school and in all other ways have equal eligibility for the last available place at the school, the names will be allocated a number and drawn randomly to decide which child should be given the place.

#### **Applications**

Applications for Joydens Wood Infant School should be made through the child's home authority, either Kent County Council or Bexley Council (depending on where the parents pay their Council Tax to) via the Primary Admissions Scheme. You will be required to complete the Reception Common Application Form (RCAF) either online through the website or request a paper RCAF from the parents' home authority. The deadline for this is 15<sup>th</sup> January 2020, with changes able to be made (under special circumstances) by 10<sup>th</sup> February 2020. Late applications will be placed on a waiting list and places allocated based on the above criteria.

Places are offered on 16<sup>th</sup> April 2020, after which the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time.
2. When a parent has failed to notify the school of important changes to the application information.
3. The Admission Authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

## **Summer born children and Admission Outside of Expected Year Group**

Requests for admission to Reception outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper RCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.

Further advice is available at [www.kent.gov.uk/primary](http://www.kent.gov.uk/primary) admissions, including: accepting/refusing your offer, waiting lists and appeals procedures.

Joydens Wood Infant School

February 2020