



**Joydens Wood Infant School  
Charging and Remissions**

Signed ..... *[Signature]* ..... Headteacher ..... 01.12.17 ..... Date

Signed ..... *C. Jobs* ..... Chair of Governors ..... 01.12.17 ..... Date

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## Joydens Wood Infant School Charging and Remissions Policy

We believe it is essential to recognise the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences, can make towards pupils personal and social education.

### Aim

- The governing body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional activities.

### Practices

- Any activity which takes place mainly during school hours or is an essential part of the curriculum will be provided free of charge, where possible. However we will from time to time make a small charge to help towards the cost of transport.

### Strategy

|                                      |   |
|--------------------------------------|---|
| Voluntary Contributions              | <ul style="list-style-type: none"> <li>• All pupils in the designated classes or groups will participate in such activities.</li> <li>• No pupil will be excluded or treated differently if his/her parents are unable to make a contribution.</li> <li>• If insufficient contributions are pledged then the activity might not take place.</li> <li>• The school fund may subsidise an activity where there is a short fall occasioned by insufficient income from voluntary contributions.</li> </ul> |
| Residential Visits                   | <ul style="list-style-type: none"> <li>• A charge may be levied for board and lodging on residential visits.</li> <li>• Where charges are made for a residential visit which takes place during school hours, complete remission on board and lodging charges will be provided for pupils whose parents are in receipt of Income Support etc. Parents will be informed of this each time pupils are invited to take part in a residential trip</li> </ul>   |
| Optional Extras Outside School Hours | <ul style="list-style-type: none"> <li>• Charges may be levied for optional extras outside school hours.</li> <li>• Charges will not exceed the actual cost of the individual pupils' participation. This 'cost' can include insurance and accounting costs.</li> </ul>   |
| Charges for Materials                | <ul style="list-style-type: none"> <li>• Where parents have indicated in advance that they wish to own a finished product a charge may be made for ingredients or materials</li> <li>• Parents are expected to provide school uniform, games, swimming and PE kit.</li> <li>• No pupil or parent is required to pay for, or supply, any materials, books, instruments, or other equipment in connection with the school activity unless it is an optional extra.</li> </ul>                             |
| Breakages and Damage                 | <ul style="list-style-type: none"> <li>• Parents may be asked to pay for damage to school property or equipment where this is the result of a pupil's behaviour</li> </ul>  |